

Save Your Practice Time and Money with a Virtual Assistant Staffing

By Cyril Thomas, PhD

ProviderLINK delivers practice management solutions for medical practices of all sizes to help them grow and become more productive through the use of highly trained virtual assistants. Our expertise can help you streamline your operations while allowing you to focus on delivering exceptional patient care.

Virtual assistants are gaining prominence, especially among healthcare practices to help reduce staffing costs. As virtual assistants function as independent contractors, businesses aren't required to provide benefits or pay taxes equivalent to those for full-time staff. In addition, virtual assistants work remotely and do not require you to provide them office space, a desk, or computer equipment.

"As a doctor running a busy healthcare practice, integrating virtual assistants into our workflow has been a game-changer. The support we've received from our virtual assistants has been nothing short of exceptional. They've seamlessly handled administrative tasks, appointment scheduling, and patient inquiries, allowing me to focus more on providing quality care to my patients." James Jacobs, DPM, Katy, Texas

With over 20 years of podiatry practice management experience, we offer virtual assistant services designed to assist your office staff get their work done. Your staff can concentrate on direct patient care while our virtual assistants complete time-consuming administrative tasks. Examples of these tasks include:

- Answering phones
- Appointment scheduling and rescheduling
- Appointment reminders
- New patient intake
- Patient pre-registration
- Data entry
- Insurance benefits verification
- Filing electronic documents in your EMR
- Prescription refills
- Patient follow-up after visits
- Inventory ordering
- Scribing
- Transcription
- Submitting claims to insurance companies
- Generating patient bills
- Pre-authorizing procedures
- Addressing patient inquiries about billing and insurance
- Posting payments
- Following up on unpaid claims and denials
- And more

Improved Patient Experience

Our virtual assistants ensure your patients receive prompt and personalized attention. With their support, you can maintain better communication, respond to inquiries promptly, and enhance overall patient satisfaction.

Prompt and Friendly Patient Communication

With our virtual receptionists, your patients will receive courteous and timely assistance. Whether it's handling inquiries, providing essential information, or directing calls, our receptionists represent your practice with professionalism and empathy.

Prevent Staff Burnout

Relieve your in-house staff from exhaustion with our virtual assistants, who take on additional tasks and boost productivity. They're more than just support; they're your partners in efficiency.

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Reduce Insurance Claim Processing Delays

Our virtual assistants efficiently address insurance claim backlogs, enhancing your cash flow and releasing critical resources. Enjoy streamlined efficiency that ensures your revenue cycle remains uninterrupted.

Never Miss a Call or a New Patient

Convert overwhelming call volumes into satisfied patients with our virtual assistants, guaranteeing that every call is answered and you never lose a new patient appointment or revenue.

Save Money!

Hiring an on-site receptionist can be expensive. With our virtual services, you benefit from a cost-effective solution without compromising on quality, allowing you to allocate resources efficiently while making sure that all work is completed in a timely manner.

Our virtual assistant services start at \$7/hour.

Currently, you can get started with NO set-up fees, a \$495 value. We begin with a workflow optimization needs assessment to create the perfect virtual assistant job description taking your office's unique needs into consideration. We then work together to vet, interview, and hire the perfect candidate. To get started visit www.ProviderLINK.com, click here, or call Cyril Thomas, PhD directly at 281-819-6890 or email cyril@aristagroups.com.



Dr. Thomas has created tailored solutions to help doctors grow their practices and streamline operations for over 20 years. He can be contacted at cyril@aristagroups.com.